

## Jigsaw Homes - Person Specification

**Title: MASH Keyworker/Independent Domestic Violence Advisor**

CRITERIA	CATEGORY	METHOD OF ASSESSMENT
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### **Educational Standards / Qualifications**

5 GCSE's/GCE's Grade A-C, including English language	E	App/Int
Safelives IDVA accreditation or other recognised similar qualification	D	App/Int

### **Personal Qualities / Skills**

An ability to work independently and autonomously	E	App/Int
Experience of challenging individuals, both clients and professionals to achieve positive outcomes	E	App/Int
An ability to be able to communicate clearly and effectively in a range of forms and to be able to keep clear and concise records	E	App/Int
To be able to work in an empathic way, building trust and relations with clients and their families to achieve successful outcomes	E	App/Int
Must be I.T literate and able to use required systems, including Microsoft outlook, excel, word, PowerPoint and case management systems	E	App/Int
An ability to manage crisis situations	E	App/Int
An ability to work under pressure, prioritise and achieve deadlines within a constricted timeframe	E	App/Int

### **Relevant Experience**

Experience of working within a domestic abuse setting	E	App/Int
Experience of front facing support with clients/victims and their families	E	App/Int

Experience of working with/in a multi-agency setting	D	App/Int
Experience of delivering group support and interventions to a range of clients	D	App/Int
Experience of recognising and working within a safeguarding framework	E	App/Int

### Other Skills / Experience

Possession of a full, clean driving licence	D	App/Int
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### Specialist Knowledge

Possession of a recognised domestic abuse/safeguarding accredited qualification	D	App/Int
An understanding of the criminal and civil justice systems in England and Wales, including the associated court processes	D	App/Int
Have a knowledge of domestic abuse theory, legislation and policies	D	App/Int

### Vision, Values and Behaviours

Jigsaw Employee Vision, Values and Behaviours (attached separately)	E	Interview
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### For information:

**Category D:** Refers to Desirable Features which would normally enable the successful candidate to perform the duties and tasks better and more efficiently than one who did not have the qualifications, training, experience, etc.

**Category E:** Refers to Essential Requirements without which the candidate would be unable to carry out the duties of the post.